10 May 2011

Dear Parents/Guardians,

As mentioned in previous newsletters and at Meet the Teacher evenings, we have introduced the new Code of Conduct and behavior policy.

We aim to provide a safe and equitable learning environment here at Jannali and we believe the new system is much more equitable for all children.

Teachers have raised awareness of the new procedures and consequences of all types of behavior in the classroom and in the playground with their classes.

We ask that you please take the time to read the new policy and procedures and discuss these with your children at home.

Please complete and return the acknowledgement form at the end of the document. This will ensure we are aware of your understanding of the new policy.

If you have any further questions, please see your child’s teacher.

Thank you

Miss Andrews
School Principal
CODE OF CONDUCT

All students at Jannali Public School are supported in a caring and welcoming environment. School programs and practices reflect our shared beliefs and values:

Jannali Public School promotes optimum learning through our Core Values:

* Responsibility
* Cooperation
* Excellence
* Respect

We encourage parents/carers to read and discuss the Code of Conduct with your child/children. Please acknowledge your support by signing the last page and returning it to the class teacher.

Karen Andrews
Principal
Our Student Welfare and Discipline Policies are central to all learning endeavours of the school. They emphasise measures which look toward the total personal development of each child. The major thrust is directed towards the development of the skills that enable students to take responsibility for their own actions. This policy deliberately seeks to promote socially acceptable behaviour by way of positive reinforcement. We want to highlight and reward the good things our students do whilst seeking to ensure all students are aware of the consequences of inappropriate behaviour.

The best kind of discipline is self discipline. For a variety of reasons some students find it difficult to conform to established standards of behaviour. At Jannali the discipline system is organized to provide support and help to students who find it difficult to behave in an acceptable way or obey school rules and to reinforce improved behaviour. Students who exhibit socially desirable behaviour by being cooperative, considerate, well mannered and responsible are acknowledged in a variety of ways and are encouraged to serve as role models for other students.

Our School Rules

Treat everyone with courtesy and respect all property
Attend school everyday and be prepared to learn
Wear your school uniform and maintain a neat appearance
Behave safely, considerately and fairly
Strive to achieve your personal best
Strategies to promote good discipline and effective learning

- **Curriculum:** is relevant and reflects the needs and aspirations of the community, is relevant to students and is based on Departmental and board of Studies syllabus documents.
- **Classroom management techniques:** are consistent and fair, respect the individuality of children, provide for clearly defined expectations of work and behaviour.
- **Classroom rewards and praise include:** verbal, non verbal, stickers, recognition by peers and other teachers for positive classroom behaviour and recognition of effort.
- **Learning Support Team:** comprising executive, support teachers, counsellor, Reading Recovery teachers. The aim is to provide ongoing support to teachers, parents and students for curriculum and behaviour issues.
- **Playground:** all students are supervised and are rewarded both verbally by the use of our award systems for positive playground behaviours. Inappropriate behaviour will be addressed by the supervising teacher and recorded in the behaviour book.
- **Students Leadership Program:** the Student Representative Council assists to ensure students are involved in the decision making process K to 6. Year 6 Captains and Prefects act as role models in the running of the school.

Practices to recognise and reinforce student achievement

- **Weekly Assemblies:** citizenship academic achievement, application and effort are acknowledged at weekly assemblies. This may be in the form of a smilies award or merit certificate for class effort.
- **Student of the Week:** staff nominate class members who have been caring, thoughtful, considerate citizens
- **Presentation Day Awards:** as per policy
**Award System**

**Smilies**

These are awarded for incidental behaviour bother in the classroom and on the playground.

Each week at assembly three smilies are drawn from the barrel and 50c canteen vouchers are awarded.

At the end of the month another draw takes place and two lunch order vouchers are awarded.

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5 green awards = 1 bronze award

3 bronze awards = 1 silver award

2 silver = gold medal

Gold medals are awarded at the Annual Presentation Day Assembly.

Note: awards may be accumulated over a period of time. No time limit is included.
While we anticipate that all students will conform to the expected standards of behaviour, at times certain unacceptable behaviours will occur. Following a parent and staff survey many unacceptable behaviours and appropriate consequences were identified. These were classified into Minor, Moderate and Major.

Some examples are:

**Minor Behaviour**
Talking in class / Running after the bell / Lack of respect for fellow students / etc

**Possible Consequences**
Time out / Apologise / Teacher redirection, correction of behaviour / etc

**Moderate Behaviour**
Rude, disruptive in class or the playground / Playing out of bounds / Teasing / Lack of respect for staff, etc

**Possible Consequences**
Attendance at Playground time out / Executive Teacher involvement / etc

**Major Behaviour**
Fighting / Bullying / Throwing objects and causing harm / Refusal to follow staff directions / etc

**Possible Consequences**
Written apology / Parent meeting / Suspension / etc

Please note that the Department requires suspension for:

- Possession of a suspected illegal drug
- Intentionally causing serious injury or serious physical violence
- Possession of a prohibited weapon
Responsibilities:

- **You have a responsibility to allow everyone to work without being bothered.** This means that you quietly make good use of your time and do not bother others.

- **You have a responsibility to complete all your schoolwork.** This means that you do your best with class assignments and homework, being sure to hand them in on time.

- **You have a responsibility to help make school a safe, non-violent place.** This means being thoughtful, respectful, courteous and caring of others.

- **You have a responsibility to come to school.** This means that you come to school everyday, on time, unless you are sick or have a special reason to be absent or late.

- **You have a responsibility to follow school rules.** This means observing all safety, playground and classroom rules.

- **You have a responsibility to take school messages home.** This means that it is important for you to take all school messages to your parents/carers.

- **You have a responsibility to practise good personal cleanliness.** This means that you come to school clean and practise good health habits at school.

**RESPECT FOR EVERYONE**
## Extreme Inappropriate Misbehaviours
- Assault/Violence
- Mass intimidation/harassment/bullying
- Gross insolence, vandalism
- Possession of major banned items
  - Eg Weapons

## Possible Consequences
- Incident report
- Notify parents/guardian
- Conduct Behaviour card
- Suspension/Exclusion/
- Exclusion from events
- Counseling

1 Red Level Card = Conduct Behaviour Card

## Continued Wilful Disturbances
- Water fights
- Stealing
- Potential violent situation
- Bullying
- Inappropriate verbal remarks/discrimination
- Out of school grounds
- Harmful misuse of equipment

## Possible Consequence
- Detention
- Referral to Welfare Team
- Conduct Behaviour card

2 x Orange Level cards = 1 strike (notify parents)

## Misbehaviours
- Out of bounds
- Loitering between classes
- Swearing
- Minor Conflicts/Bullying
- Minor Water incidents
- Climbing tree
- Persistent uniform infringement
- Misuse of school equipment
- Riding of bikes/scooters/skateboards in school grounds
- Playing before morning teacher on duty

## Banned Items
- Chewing Gum
- Mobile phones/
  - electronic games

## Possible Consequences
- Verbal Warning
- Given choices
- Litter pick up
- Detention

3 x Yellow Level Cards = 1 strike (notify parents)
SEQUENCE FOR STUDENT MISBEHAVIOUR IN CLASS

RED

EXTREME INAPPROPRIATE MISBEHAVIOURS
- Assault/Violence
- Mass intimidation/harassment/bullying
- Gross insolence/vandalism
- Possession of major banned items
  Eg. - weapons

POSSIBLE CONSEQUENCES
- Contact parent/guardian
- Detention
- Conduct Behaviour card
- Suspension/Exclusion/
  Exclusion from events
- Counseling

1 Red Level Card = Conduct Behaviour Card

ORANGE

CONTINUED WILFUL DISTURBANCES
- Insolence
- Inappropriate verbal remarks/discrimination
- Intentional failure to follow instructions
- Disturbing learning of others
- Continued refusal to complete work
- Continued disrespect to peers/teachers

POSSIBLE CONSEQUENCES
- Sent to another classroom
- Referral to Welfare team
- Detention
- Parents/guardians contacted

2 x Orange Level cards = 1 strike (notify parents)

YELLOW

MISBEHAVIOURS
- Calling out/persistent talking
- Wandering around the room
- Insolence
- Making annoying noises
- Throwing objects
- Intended failure to follow instructions
- Eating in class
- Disrespect to teachers/peers

BANNED ITEMS
- Chewing Gum
- Metal Rulers
- Lighters
- Pokemon/game cards

SUBJECT RELATED
- Equipment not brought
- Assignment not submitted
- Class work incomplete

POSSIBLE CONSEQUENCES
- Verbal warning
- Explain choices
- Isolation in class
- Sent to another class
- Recess/lunchtime detention

3 x Yellow Level Cards = 1 strike (notify parents)
CODE OF CONDUCT AGREEMENT

Please sign and return to your class teacher. We will support this code for students at Jannali Public School.

Parent/Carer Name/s: __________________________________________________________

__________________________________________________________________________

Student Name/s: ___________________________________ Class/s __________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Parent/Carer Signature: ____________________________ Date: __________